

19 NOV 1981

MEMORANDUM FOR: Chief, Procurement Division, OL

FROM:

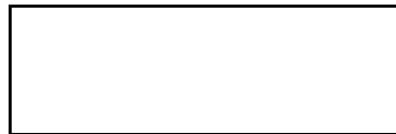
[REDACTED]
Chief, Building Planning Staff, OL

SUBJECT: Contract with Skidmore, Owings & Merrill for
Master Plan Study (Contract No. 81-1599900-000)

1. The subject contract required the Contractor to provide the Agency a camera ready copy of the Environmental Assessment, the Master Development Plan, and the Master Utility Systems Plan within 120 days after the Notice of Award. However, since the National Capital Planning Commission (NCPC) review was scheduled for 4 January 1982, the required date of delivery of printed copies to NCPC coincided with the contract's date for camera ready material.

2. In order to expedite the required printing services to meet NCPC's submission date, the Contractor was directed to submit final printed documents in lieu of camera ready copies.

3. The attached letter from the Contractor itemizes expenses incurred for these printing services. The Building Planning Staff finds these costs to be fair and reasonable and requests that the referenced contract be amended to provide reimbursement for this additional work.



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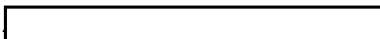
Attachment:

11 Nov 81 Ltr fm Contractor

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(19 Nov 81)

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